

Meeting Minutes

REGION 8 - LOWER BRAZOS REGIONAL FLOOD PLANNING GROUP

Brazos River Authority, Lt. Gen. Phillip J. Ford Central Office,
4600 Cobbs Dr. Waco, TX 76710

10:00 a.m. – Thursday, November 20, 2025

Meeting agenda, materials, and audio recordings are available online at www.lowerbrazosflood.org

1. Call Meeting to Order and Attendance

Alysha Girard presided over the meeting in Waco, TX. Ms. Girard called the meeting to order at 10:00 am.

Anthony Beach Alternate Lee Lingenfelter	P	Alysha Girard	P
Bruce Bodson	A	Matt Phillips	P
Sujeeth Draksharam	P	Kristina Ramirez	P
Tim Finley	P	Jonathan Steiber	P
Russell Ford	P	Mark Vogler	P
Charlotte Gilpin	P	Brandon Wade Alternate Virginia Migl	P

Quorum Present: **Yes**. A quorum is 7 of 12 voting members.

2. Public Input - Public comments on agenda items or flood planning issues (limited to 3 minutes each)

Alysha Girard opened the floor for public comments. No public comments.

3. Consent Agenda

3.1. Approval of Minutes for the October 16, 2025 meeting

3.2. Report, Approval and Certification of the Finance Report Expenditures – No Finance Report

Alysha Girard opened the floor for approval of the consent agenda items as they were presented. Sujeeth Draksharam made the motion to approve the previous meeting minutes presented and Charlotte Gilpin seconded the motion. The motion passed unanimously.

4. Discussion and possible action on the report from the technical consultant.

The Technical Consultant Team presented on updates to Task 2A. The RFPG asked if the online version of the flood quilt includes all of the adjustments requested by the TWDB. The Technical Consultant Team confirmed that the online version includes all updates, it is representative of the final iteration of the existing conditions flood quilt. The RFPG discussed the data accessible online. The Chair reminded the RFPG that Fathom and Cursory Floodplain data are the same thing, Cursory Floodplain data is the official name that will be used in documentation.

The Technical Consultant Team provided an update on Task 3B analysis results. The RFPG discussed more heavily emphasizing impacts to agricultural areas. They discussed the desire for the TWDB to prioritize these impacts when determining how to distribute funding. In future planning cycles the RFPG will continue to emphasize the need for mitigation that benefits agricultural areas, they will also advocate to the TWDB on the importance of this metric as part of their Task 8 recommendations.

The Technical Consultant Team provided an update on Task 3C – Goals. The RFPG asked how the goal of using Atlas 14 rainfall data would impact analysis of large watersheds, including the Brazos River. The Technical Consultant

Team replied that flood frequency analysis methodologies (that incorporate historical data from gauges) would still be used to characterize flows in large watersheds. Atlas 14 rainfall data will just update the inputs into these analyses. The RFPG discussed adding a goal to reduce flood impacts to agricultural areas. The Technical Consultant Team agreed to develop a goal for the RFPG to consider at the next meeting. The RFPG discussed modifying the Early Warning System goal to align with the work currently being completed by the TWDB. The Technical Consultant Team agreed to revise the goal baseline and targets to align with the TWDB's work for the RFPG to consider at the next meeting.

Action item: Lower Brazos RFPG approval of the updated Flood Mitigation and Flood Management Goals.

Kristina Ramirez made the motion to approve the updated goals as presented with modification to the flood warning systems goal (no. 8) and to bring forth an additional goal to address the Agricultural flood concerns per discussions. The modification to update the Flood warning systems goal is to revise the presented goal to match goals that the TWDB is being tasked with by recent legislature directive. Alysha Girard seconded the motion. Motion passed.

5. Discussion and potential action on the update of the Bylaws

Presentation of concepts for the amendments of the Bylaws for discussion by the planning group. The planning group decided to set aside the item that discussed revising the secretary's role and moving forward with the rest of the presented sections for amendment. The redline will be presented at the December meeting for the planning group's consideration and possible approval for amendments at the next meeting.

6. Report from:

6.1. Texas Water Development Board (TWDB) staff

Sara Magana provided the TWDB Report to the RFPG.

6.2. Regional Planning Sponsor

Pam reported that the Sponsor is working with Half to amend the contract to amend the expense and task budgets.

6.3. Lower Brazos RFPG Chair

Alysha expanded on the TWDB technical call coming up in December. Noted the final approval for the 2nd Amendment of the 1st Regional Water Plan. This aligns the regional plans to be included in the 1st State Flood Plan to allow these amended FMXs to be eligible for the upcoming FIF funding opportunity in early 2026.

7. Confirm next meeting date and discuss new business to be considered at next meeting

The next regular meeting will be on Thursday, December 18, 2025, at 10:00AM.

Adjourn

Alysha Girard adjourned the meeting at 11:29 AM.

Approved by the Region 8 Lower Brazos RFPG at the meeting held on November 20, 2025.

Matt Phillips, Secretary

Alysha Girard, Chair